



Texas Department of Motor Vehicles  
Texas SmartBuy PO # 18086243  
Business Unit # 60800  
Purchase Order # 0000016388

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**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** A **PO Date:** 08/07/2025 **PO End Date:** 08/31/2026 **PO Method:** AT **Dispatch:** Dispatch Via Print **Rev Dt:**  
**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PITNEY BOWES GLOBAL FINANCIAL SERVICES L  
PO BOX 371887  
PITTSBURGH PA 152507887  
**United States**

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1201344287 1 004

**Purchaser:** Maxwell Alexander Brown  
**Phone:** 512/465-4000  
**Fax:** 512/465-5641

**Ship To Attention:** Timothy C Baylor

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Email:** maxwell.brown@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

This purchase order adds funds for months 34-45 of a 60 month lease of mail tracking software and equipment. This system is an upgrade and replacement of the system leased under TxDMV PO #60800 0000004805 / SmartBuy PO #18086243 with an estimated commencement date of 12/01/2022.

Overall Lease Period: 12/01/2022 through 11/30/2027

Term: 09/01/2025 through 8/31/2026 (Months 34 through 45), Contract Term Date(s):

Months 1-9: 12/01/2022 through 08/31/2023 - PO #60800 0000011714

Months 10-21: 09/01/2023 through 08/31/2024 - PO 0000013686

Months 22-33: 09/01/2024 through 08/31/2025 - PO 0000014659

Months 34-45: 09/01/2025 through 08/31/2026 - PO 0000016388

Months 46-57: 09/01/2026 through 08/31/2027

Months 58-60: 09/01/2027 through 11/30/2027

Reference Contract Numer: 985-C1

Reference SmartBuy PO Number: 23000964

This procurement was governed by the terms and conditions in CPA Contract Number 985-L1 which expired 12/31/2022. A new purchase order will be issued for any contract which replaces contract number 985-L1 with any applicable updated terms and conditions.

**Legal Cite:**

State agency mail operations are governed by state statute and administrative rules. Tex. Gov't Code Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 Tex Administrative Code Sec. 117.31 (2006); See also Tex. Gov't Code Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. IX, Sec. 6.15 (2005).

**Service Unit**

Each SVCU (service unit) is priced at \$1.00. A SVCU is a TxDMV internal system unit of measure. Vendor shall invoice at the price(s) for work authorized under the purchase order.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct

**Authorized Signature**

Maxwell Brown

08/07/2025



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itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

**TxDMV Contract Monitor:**

Timothy Baylor  
timothy.baylor@txdmv.gov  
(512) 465-3335

**Vendor Contact:**

Contact Name: Francie Coffey  
Email: francie.coffey@pb.com  
Phone: (213) 256-1917

Authorized Signature

Maxwell Brown

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Pitney Bowes Pitney Track Sendsuite Tracking Online	31102	600/80	12233.000 0	EA	\$1.00000	\$12,233.00	09/01/2025
							<b>Schedule Total</b>	<b>\$12,233.00</b>
<b>Contract ID:</b> 0000011714		<b>Contract Type:</b> PO		<b>ReqID:</b> 0000017149				
Pitney Bowes Pitney Track Sendsuite Tracking Online								
Including (but not limited to) the following items:								
1. Enhanced Receive and Deliver - Sts Software, License and Subscription Enhanced Receive and Deliver 60 Month Lease: a. Supplier Part Number: T8DD 60								
2. Fours (4) each Cordless Scanners: a. Supplier Part Number: T5T9 60 b. Pricing includes 4 each at \$63.87 each per month. Total price \$255.48 per month								
3. Wireless Mobile Scanner - Sts Software, License and Subscription Accessories Wireless Mobile Scanner: 60 Month Lease: a. Supplier Part Number: T6MD 60 b. Pricing includes 4 each at \$40.25 each per month. Total price \$161.00 per month								
4. Single Bay Cradle For T764/5, T6MD/E Sts Software, License And Subscription Accessories: 60 Month Lease: a. Supplier Part Number: T790031 60 b. Pricing includes 4 each at \$15.52 each per month. Total price \$62.08 per month								
5. Ethernet Adapter T764/5, T6MD/E - Sts Software, License and Subscription Accessories: 60 Month Lease: a. Supplier Part Number: T790032 60 b. Pricing includes 4 each at \$12.39 each per month. Total price \$49.56 per month								
6. Rugged Boot T764/5, T6MD/E - Sts Software, License and Subscription Accessories: 60 Month Lease: a. Supplier Part Number: T790033 60 b. Pricing includes 4 each at \$3.52 each per month. Total price \$14.08 per month								
7. Solutions IMPlmentation Day Rate - Sts Day Rate Implementation Service Solutions Implementation Day Rate 60 Month Lease: a. Supplier Part Number: SSSD 60 b. Pricing includes 9 each at \$28.87 each per month. Total price \$259.83 per month								
Cost: \$1.00 Quantity: 12,233								
							<b>Item Total for Line # 1</b>	<b>\$12,233.00</b>

**Total PO Amount** **\$12,233.00**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Maxwell Brown

08/07/2025